

**UTTLESFORD DISTRICT COUNCIL
FORWARD PLAN
FOR INTERNAL USE ONLY**

Item	Meeting	Date	Brief information about the item and details of documents submitted for consideration	Key Decision?	Part 2?	Portfolio Holder	Contact officer from where the documents can be obtained
Carver Barracks	Cabinet	TBC	Recommend to Council the use of the SIF to match fund athletics facilities and MUGA at Carver Barracks	Y (no if recommending to council)	N	Cllr Wells	Adrian Webb – Director of Finance and Corporate Services awebb@uttlesford.gov.uk
Carver Barracks	ECM	TBC (June)	Approve the use of the SIF to match fund athletics facilities and MUGA at Carver Barracks	N	N	Cllr Wells	Adrian Webb – Director of Finance and Corporate Services awebb@uttlesford.gov.uk
Local Plan Development Strategy	Cabinet	14 July	To consider the PPWG recommendation on the development strategy	N	N	Cllr Barker	Roger Harborough – Director of Public Services rharborough@uttlesford.gov.uk
Building Control Partnership	Cabinet	14 July	The report considers establishing a joint service with other Essex authorities	Y	Y	Cllr Redfern	Roger Harborough – Director of Public Services rharborough@uttlesford.gov.uk

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Sheds Lane, Saffron Walden	Cabinet	14 July	Potential site for development	Y	N	Cllr Redfern	Roz Millership – Assistant Director Housing and Environmental Services rmillership@uttlesford.gov.uk
Newton Grove, Great Dunmow	Cabinet	14 July	Potential site for development for council houses	Y	N	Cllr Redfern	Roz Millership – Assistant Director Housing and Environmental Services rmillership@uttlesford.gov.uk
Joint working with town and parish councils	Cabinet	14 July	On cleanliness of district centres	Y	N	Cllr Barker	Roger Harborough – Director of Public Services rharborough@uttlesford.gov.uk
Final Outturn 2015/16	Cabinet	14 July		N	N	Cllr Howell	Angela Knight – Assistant Director Finance aknight@uttlesford.gov.uk
LCTS – New scheme proposal for 2017/18 and consultation process	Cabinet	14 July		N	N	Cllr Howell	Adrian Webb – Director of Finance and Corporate Services awebb@uttlesford.gov.uk
Aspire	Cabinet	14 July		N	N	Cllr Howell	Nicola Wittman – Assistant

SPV

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							Director ICT and facilities nwittman@uttlesford.gov.uk
Revenue write off	Cabinet	14 July		N	N	Cllr Howell	Adrian Webb – Director of Finance and Corporate Services awebb@uttlesford.gov.uk
Grants	Cabinet	14 July.	Revised policy for the council's voluntary sector grants scheme	N	N	Cllr Wells	Richard Auty – Assistant Director Public Services rauty@uttlesford.gov.uk
Member representative on outside bodies	Cabinet	14 July	To replace cllr Parr with Cllr Sell on Uttlesford Community Travel	N	N	Cllr Rolfe	
Local Plan Development Strategy	Council	26 July	To approve the development strategy	N	N	Cllr Barker	Roger Harborough – Director of Public Services rharborough@uttlesford.gov.uk
Amendment of the Scheme of Delegation	Council	26 July	To reallocate the delegated powers of the Assistant Chief Executive - Legal	No	N	Dawn French	Dawn French – Chief Executive dfrench@uttlesford.gov.uk

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EBCP	Council	26 July	To agree to delegate the council's statutory BC duties to the shared service through a S101 agreement	Yes	N?	Cllr Redfern	Roger Harborough – Director of Public Services rharborough@uttlesford.gov.uk
Appointment of interim Monitoring Officer	Council	26 July				Cllr Rolfe	Dawn French – Chief Executive dfrench@uttlesford.gov.uk
Devolution Update	Council	26 July				Cllr Rolfe	Dawn French – Chief Executive dfrench@uttlesford.gov.uk
Q1 Budget Monitoring 2016/17	Cabinet	15 Sept.		N	N	Cllr Howell	Angela Knight – Assistant Director Finance aknight@uttlesford.gov.uk
Local Plan	Cabinet	15 Sept	To consider the PPWG recommendation on site allocations		N	Cllr Barker	Roger Harborough – Director of Public Services rharborough@uttlesford.gov.uk

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Aspire rentals	Cabinet	15 Sept	To consider initial proposals	N		Cllr Howell	Adrian Webb – Director of Finance and Corporate Services awebb@uttlesford.gov.uk
Great Dunmow Neighbourhood Plan	Cabinet	15 Sept	To approve the Neighbourhood Plan for a local Referendum	Y	N	Cllr Barker	Roger Harborough – Director of Public Services rharborough@uttlesford.gov.uk
Devolution Update	Council	18 Oct				Cllr Rolfe	Dawn French – Chief Executive dfrench@uttlesford.gov.uk
Appointment of Monitoring Officer	Council	18 Oct				Cllr Rolfe	Dawn French – Chief Executive dfrench@uttlesford.gov.uk
2017/18 Budget Strategy	Cabinet	26 Oct.		N	N	Cllr Howell	Angela Knight – Assistant Director Finance

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							aknight@uttlesford.gov.uk
Station Road Wendens Ambo	Cabinet	26 October	Sale of Council owned land	Y	N	Cllr Redfern	Roz Millership – Assistant Director Housing and Environmental Services rmillership@uttlesford.gov.uk
Q2 Budget Monitoring 2016/17	Cabinet	30 Nov		N	N	Cllr Howell	Angela Knight – Assistant Director Finance aknight@uttlesford.gov.uk
Museum Forward Plan	Cabinet	30 Nov.	To consider the future development and direction of the museum service as required under the museum accreditation guidance	N	N	Cllr Wells	Richard Auty – Assistant Director Public Services rauty@uttlesford.gov.uk
Final LCTS Scheme 2017/18	Cabinet	30 Nov.	To recommend to Council final LCTS scheme 2017/18	N	N	Cllr Howell	Adrian Webb – Director of Finance and Corporate Services awebb@uttlesford.gov.uk
Final LCTS Scheme 2017/18	Council	8 Dec.	To approve final LCTS scheme 2017/18	N	N	Cllr Howell	Adrian Webb – Director of Finance and Corporate

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							Services awebb@uttlesford.gov.uk
Local Plan			Further decisions will be required regarding the local plan but the timing may not align to existing meetings and may therefore necessitate additional meetings of Cabinet and Council			Cllr Barker	Roger Harborough – Director of Public Services rharborough@uttlesford.gov.uk
Devolution (provisional item)	Scrutiny Cabinet and Council	tbc	There may arise a need to take to Cabinet and Council proposals relating to a devolution deal with the Government, which would necessitate the establishment of a combined authority.			Cllr Rolfe	Dawn French- Chief Executive dfrench@uttlesford.gov.uk

OTHER MEETINGS

Non-Key Decision	To be taken in private?	Decision maker	Date	Brief information about the item and details of any documents submitted for consideration	Portfolio Holder	Contact officer from where the documents can be obtained
Local Plan Development Strategy		PPWG	12 July	To consider the development strategy	Cllr Barker	Roger Harborough – Director of Public Services rharborough@uttlesford.gov.uk
LCTS – New scheme proposal for 2017/18 and consultation process	No	Scrutiny	5 July 2016		Cllr Howell	Adrian Webb – Director of Finance and Corporate Services awebb@uttlesford.gov.uk
EBCP	Yes?	Scrutiny	5 July 2016		Cllr Redfern	Roger Harborough – Director of Public Services rharborough@uttlesford.gov.uk
Statement of Accounts (Final)	No	Performance and Audit	21 July 2016 (subject to Council approval will be moved to 28 July)		Cllr Howell	Angela Knight – Assistant Director Finance aknight@uttlesford.gov.uk